

Kelsey Morrison

| kelseyjmorrisonart@gmail.com |

Art Experience

- Skilled in content creation, traditional media, digital media, and 3D modeling.
- Developed a character from concept to 3D model in Zbrush course using art industry pipeline.
- Created, printed, and sold work for art convention.
- Editor and contributor to VCU comic anthology, 3 years.
- Created and printed a 30-page, full color comic with associated key art.
- Collaboratively designed characters for clients, solving visual challenges to achieve their vision, 4 years.
- Produced a production guidebook with characters, mood pieces, 3D assets, and environments based on narrative and design documentation.

Work Experience

Executive Assistant/ Technical Writer/ Business Development/ Sales Coordinator

Nichols Contracting Inc - Columbia, MD October 2019 to Present

Proposal development, contract comprehension, and document control.

- Integral part of company development from a \$25 million dollar to a \$50 million dollar company in one year.
- Utilizes art skills and software to update company marketing materials to modern, professional designs.
- Adapts and integrates new advanced digital techniques and tools.
- Prioritizes multiple ongoing projects with competing deadlines.
- Succeeds in a fast-paced, rigorous, high-stress environment with high turnover rate.
- Mastered industry language and processes.
- Facilitates company-wide communications.
- Improves skills with feedback from clients and team.
- Incorporated new responsibilities and skills as needed.

Administrative Assistant

Bennett Morrison MD, LLC - Olney, MD August 2018 to October 2019

Communicate, schedule, and manage documentation for concierge medical practice.

- Created medical office's online server and website.
- Mastered medical industry language and procedures.
- Organized documents and appointments for 300+ patients.
- Protected patient confidentiality.

Software & Skills

- Adobe Creative Cloud, Photoshop, InDesign, Procreate, Clip Studio Paint, Zbrush, Maya, Blender
- Traditional art: pencil, charcoal, painting (oil, acrylic, gouache, watercolor), ink, polymer clay
- Microsoft Office, Teams, Zoom, Skype, GoToMeeting, Online Servers such as GSuite, Egnyte
- Human and Animal Anatomy, Nature, Architecture and Geography
- Design elements including perspective, color, lighting, composition
- Quick sketches
- Researching reference materials to enhance and inform concept designs.

Education:

Virginia Commonwealth University, May 2018

BFA in Communication Arts, Summa Cum Laude, Honors College

Baccalaureate Certificate in Venture Creation